Sullivan Welcomes New Students

By Linda Crider

In welcoming you to Sullivan The Herald staff wholeheartedly congratulates you on making a wise choice.

We say this with the voice of not-too-much experience, but enough to know that you will never regret coming to Sullivan and sticking it out when the going gets rough, or when it may seem like a golden job opportunity is calling after only a few months. It is a well known fact that a person with skills, training, and a record of finishing what they begin gets ahead in the world.

You are probably wondering just what we are welcoming you to. We are welcoming you to a new life, a life which affords great opportunity for you.

First of all, there is the fellowship with other students. Don't pass this up. Not only can you make lasting friendships, you may someday work with these people. By knowing them you may be able to arrange an appointment or obtain information for your boss a little easier than someone else.

Administration Tops

Secondly, we welcome you to the administration. The president, Mr. A. O. Sullivan, can always be found smiling as he mingle among the students or sits in his panelled office. He will always have a kind and thoughtful word for you, and when he speaks, listen, because he knows what he is talking about. His 38 years of business school experience can be of great help to you.

Mr. A. R. Sullivan, the vice-president, is the enthusiast. He will work so hard for you to arrange the right classes to fit your special need and your particular schedule. And, when the time comes, he will work diligently to find just the right job for you. He is a promoter of activities, and wants all the students to have play (at the right times) as well as work.

While speaking of play, we suggest you join into these activities and search out new interests. This will add immensely to your enjoyment of school as well as enriching your development as a human being and member of society.

Thirdly, we wish to welcome you to the faculty. Miss Eddyth Welsh, shorthand department head, is a marvel. She has an uncanny aptitude of being able to make shorthand down upon you just at the point when you believe that you are going down for the third time. If she believes you are right she will fight for you against anyone, but — watch out, because she will fight for herself too.

Then there is Miss Faye McWhorter, who, to put it mildly, is brilliant. She knows her English inside out and backwards. She will go over points and rules again and again until you understand just what she is trying to say. She never stops trying with a student, and in many cases succeeds where others have failed.

Miss Evelyn Reynolds instructs typing, English, and shorthand classes. Don't let her mild, friendly manner fool you — she can be plenty rough. But she is a good teacher and works very hard with her students, giving individual attention whenever needed.

Mr. Francis Moore is found in the typing hall and lecturing on business law. No one is more sincere than he. His lectures in business law are full of many interesting experiences.

Mr. Ralph Graybrook supervises all IBM training and brings an even tempered, often humorous, businesslike approach into his teaching. His many years of data processing experience can be of great help to you. Listen well, he's been there!

Accounting Staff Experienced

The experience which Mr. Bernard Luker brings to the accounting department makes him one of Sullivan's most qualified faculty members. Having earned his CPA, worked in accounting for 23 years and taught at University of Louisville, Mr. Luker brings to his classroom a wealth of knowledge.

Mr. George O'Mary, who is a whiz with numbers (he has to be with seven children), teaches business management subjects, and accounting. He knows his business and like the other teachers, is always willing to help.

Your welcome and the tour of the college personalities' now being complete. The Herald wishes to remind you that you get out of something what you put into it. Apply yourself and enjoy every moment of your days at Sullivan.
Placement Bureau Formed

The ever expanding placement services of Sullivan have gained new stature with the formation of a Graduate Placement and Public Relations Bureau.

In March Mr. George Pat Green, who is familiar to all returning students, was made director of this new bureau. The placement tasks were previously cared for by Mr. A. R. Sullivan.

Mr. Green will call on Personnel Directors in the Kentuckiana area and inform them of the qualifications of Sullivan graduates. Mr. Green’s most important task will be to arrange interviews for graduates.

In the three months which he has held this position Green has seen Sullivan graduates set an all-time record in employment.

He has been a member of the Sullivan staff for three years as he previously served as an admissions counselor in southern Indiana. In making Green’s appointment, Mr. A. O. Sullivan said “Green’s past business, public relations, and speaking experience will make his new position enjoyable and profitable for the college.”
President Sullivan Notified Of Official College Accreditation

On May 11 of this year President A. O. Sullivan received a formal notification confirming the official Accreditation of Sullivan Business College by the Accrediting Commission for Business Schools in Washington, D. C.

Takes Three Years
This formal accreditation came after a three-year waiting period required of all new colleges. Although the faculty, staff, and curriculum at Sullivan have, since the founding of the school, met the minimum requirements for accreditation, and even with President Sullivan's thirty-eight years of experience as a business college administrator, the formal three-year waiting period was still required. This national accreditation means, as the formal notification letter said:

"With this ACCREDITATION by The Commission goes the assurance that public confidence in the institution is thoroughly warranted, that instructional standards are of the highest type, and that the institution, its students and faculty, and the community of which it is a part may be justly proud of its status as an ACCREDITED institution in the field of education for business."

College Surpasses Standards
The Herald wishes to add that this accreditation is just the official stamp on Sullivan College and that we, as students, have known that Sullivan College surpasses these minimum standards and is striving every day to make Sullivan the finest business college in the United States.
President Sullivan Receives Awards

In May President A. O. Sullivan received two honors from the Southeastern Business College Association.

At the annual Southeastern Business College Convention, held in Miami, Florida, Mr. Sullivan was elected treasurer of that organization for 1965-66. In 1964 he held the position of director. The Southeastern Business College Association membership is made up of business school executives from thirteen southern states.

The other prestigious honor received was being named by the Kentucky Independent Business College Association as Kentucky man-of-the-year. Mr. Sullivan was chosen for this award by business college executives throughout Kentucky. While in Miami he received an engraved plaque recognizing him for this honor.

While in Miami, Florida, President A. O. Sullivan received formal Accreditation notification from Mr. Charles Palmer, chairman of the Accrediting Commission.
Sullivan Begins IBM Scheduling

Before the summer is over the final completion of the transformation of all scheduling through the IBM system will be completed by Mr. Ralph Graybrook and Mr. A. R. Sullivan.

This will mean that all students' schedules will be handled through IBM cards to make the recording and handling of grades much simpler. This is another step forward in the ever increasing use of data processing equipment for students' benefit.
Reading Course For Freshmen

To enable each student to become a better student and therefore a better employee, all new students in June and September will be given the nationally famous Programs for Achievement in Reading and study skills program.

The reading program, designed to make better students through better reading and comprehension, has been taught by the Sullivan Reading Institute on Saturday morning for three years. Of the students taking the course over 97% have shown a marked improvement in their overall reading abilities.

While in the twelve week course the students will cover reading for speed, comprehension, phonics, outlining and notetaking, study skills and other reading techniques.

In January when Mr. A. R. Sullivan decided to enter the PAR program into the regular college curriculum he said, “This program will allow the college to continue to upgrade the caliber of textbooks and courses offered and an even greater amount of material can be covered.”
The value of Sullivan College training is best illustrated of course by the success of our students in the business world. In the past sixty days a record number of students have accepted positions located in four different states. The number of employment calls for our students has far outstripped those available. This acceptance of Sullivan trained personnel by many of the top firms in this area brings to me a tremendous burst of pride; a pride which I'm sure is also felt by each of our faculty members.

I congratulate each of you who are entering the ranks of business and challenge you to strive to reach the top in your chosen field. I look back just three short years ago when our first class of students began their schooling with us, and now measure Sullivan Business Colleges success by that which they have obtained. In just the past week I have been notified of three 1964 graduates of Sullivan who have risen to Supervisory positions just one short year after graduation from here.

I challenge each of you, those returning for the summer quarter, and those freshmen just beginning their schooling, to not waste even a single moment of the upcoming school year. Your future depends to a great extent on the efforts you put forth here at Sullivan.

I welcome our new students and I look forward to the day each of you join the ranks of successful SULLIVAN graduates.

A. R. Sullivan
Vice-President
Registered Nurse Teaches Medical Secretaries

By Bobbi Watson

Have you ever heard tales of South Africa? Have you ever learned how to perform an appendectomy? Do you have a weight problem? Or perhaps you would like to know if you will live long with a heart murmur. These topics and many others are discussed from day to day in Mrs. Betty Griffin's Medical Secretarial classes. Yes, even the customs and rites of the South African people are covered.

Mrs. Griffin, an intelligent, well-trained, registered nurse is preparing Medical Secretaries to work for and assist the doctor in his many duties. They have learned to give shots, take blood pressures, respirations, and pulses. Medicals also learn medical terms to have a greater knowledge of diseases, medicines, instruments, and operative procedures. Students are studying the human body to prepare for a better understanding and knowledge of how to use medical terms, what the organs are, where they are located, and their functions. They are also learning medical office procedures and how to assist a doctor, but most important, the ethics and responsibility of being a medical secretary are learned.

Medical Terms Studied

Earlier in the year, the medical secretaries were taught to keep a doctor's financial records, and in the near future they will begin to take tapes dictating medical terms. In this phase of their education the medicals are combining their medical and secretarial specialties.

Three days a week, the students wear the white medical uniforms. They are taught from the very start to keep them always fresh and clean so that they may become accustomed to working in an antiseptic area.

The class also learned, from a representative of the Blue Cross Insurance Company, to fill out insurance forms. This is very important to the medical secretary since she must complete insurance forms for practically every patient. Mr. William Price, Administrator of Louisville Memorial Hospital, recently visited the class to explain the qualities which are most desirable in a medical secretary.

Following their education concerning medical practices, terms, and knowledge of anatomy and physiology, the students will have a chance to prove themselves by actually "interning" in a doctor's office. There they will learn what is actually expected of them "on the job."
Certified Counselor Joins SBC Staff

Mr. Harry V. Weber, a Certified Guidance Counselor has joined the Sullivan staff as Guidance and Admissions Counselor. To help students solve their problems more readily Mr. Weber will also begin a counseling program for all Sullivan students.

After receiving the A.B. degree in social sciences and the M. A. degree in guidance counseling from Morehead State College, Mr. Weber was a teacher at Western High School for three years. While at Western he was sponsor of the school newspaper.

In April Mr. Weber was certified by the Kentucky State Department of Education as a guidance counselor.

Included in Mr. Weber's duties at Sullivan will be serving as advisor to The Herald.

For the past eighteen months Mr. Weber has worked part time with the admissions and counseling staff and began full time this month.
Sullivan Graduates Set All-
(Positions Accepted April 1-May 31)

Donna Smith — Burkesville, Kentucky
Graduate — Cumberland County H.S.

Diane Krumme — Seymour, Indiana
Graduate — Seymour H.S.

Jean Baker — Madison, Indiana
Graduate — Madison Consolidated H.S.

Sandra Rhodes — Corydon, Indiana
Graduate — Corydon Central H.S.

Vicki Prince — Louisville, Kentucky
Graduate — Butler H.S.

Cheri Pooler — Sellersburg, Indiana
Graduate — Silver Creek H.S.

Janice Clements — Louisville, Kentucky
Graduate — Presentation Academy

Gerald Chrisman — Winchester, Kentucky
Graduate — Clark County H.S.

Marvin Miles — Louisville, Kentucky
Graduate — Atherton H.S.

Mary Jane Jeffers — Jeffersonville, Ky.
Graduate — Eastern H.S.

Nancy Carpenter — Seymour, Indiana
Graduate — Seymour H.S.

Sara Jo McDonald — Seymour, Indiana
Graduate — Seymour H.S.

Matt Callahan — Louisville, Kentucky
Graduate — Louisville Girls H.S.

Judy Bennett — Seymour, Indiana
Graduate — Seymour H.S.

Linda Wagner — Louisville, Kentucky
Graduate — Shawnee H.S.

Joyce Woods — Louisville, Kentucky
Graduate — Butler H.S.

Sharon Butler — Louisville, Kentucky
Graduate — Waggener H.S.

Bonnie Hedger — Fern Creek, Kentucky
Graduate — Fern Creek H.S.

Patty Lee — Shelbyville, Kentucky
Graduate — Shelbyville H.S.

Larry Johnson — Charlestown, Indiana
Graduate — Charlestown H.S.

Renda Cummings — Harrodsburg, Kentucky
Graduate — Harrodsburg H.S.

Henry Nelson — Seymour, Indiana
Graduate — Brownsboro H.S.

Esther Goldstein — Louisville, Kentucky
Graduate — Atherton H.S.

Diane Gripp — Louisville, Kentucky
Graduate — Mercy Academy

Alan Schuster — New Albany, Indiana
Graduate — Providence H.S.

Linda Crider — Fairdale, Kentucky
Graduate — Fairdale H.S.

Charles Stimson — Louisville, Kentucky
Graduate — DeSales H.S.

Diane Abele — Louisville, Kentucky
Graduate — Loretto H.S.

Donna Meyer — Louisville, Kentucky
Graduate — Presentation Academy

Phyllis Warren — Lebanon, Kentucky
Graduate — St. Charles H.S.

Joyce Cox — LaGrange, Kentucky
Graduate — Oldham County H.S.

Mary Ann Pecher — Louisville, Kentucky
Graduate — Mercy Academy

Polly Ann Wright — Crothersville, Indiana
Graduate — Crothersville H.S.

Secretary
Hobart Manufacturing Co. — Louisville, Ky.

Secretary
Montgomery and Pardeek — Attorneys — Seymour, Indiana

Secretary
Groten Manufacturing Co. — Madison, Ind.

Secretary
The Kling Company — Louisville, Ky.

Secretary
Commanding Officer
Air Force R.O.T.C. — University of Louisville

IBM Operator
The Kling Company — Louisville, Ky.

IBM Operator
Louisville Trucking Company

IBM Operator
Junior Accountant
Childrens Hospital — Louisville, Ky.

Secretary
General Motors Acceptance Corp. — Louisville, Ky.

Cashier-Typist
Postal Finance Corp. — Louisville, Ky.

Stenographer
Cummins Diesel Corp. — Columbus, Indiana

IBM Operator
Nunesom Trucking Company — Seymour, Indiana

Stenographer
Employers Insurance Co. — Louisville, Ky.

Secretary
Cummins Diesel Corp. — Columbus, Indiana

Secretary
Standard Oil of Kentucky — Louisville, Ky.

IBM Operator
Southern Bell Tel. & Tel. — Louisville, Ky.

Legal Secretary
Hargood, Hargood, Limahan, and Harbolt — Louisville, Ky.

Secretary
Carter Dry Goods Corp. — Louisville, Ky.

IBM Operator
Louisville Cap Company — Louisville, Ky.

IBM Operator
Portland Federal Savings & Loan — Louisville, Ky.

Secretary
The Traders Insurance Co. — Louisville, Ky.

Assistant Personnel Director and Accountant
Louisville Memorial Hospital

Secretary
Jewish Hospital — Louisville, Ky.

IBM Operator
Peyton Inc. — Louisville, Ky.

Accountant
Dane Oil Company — New Albany, Indiana

Legal Secretary
Rubin and Troutwine — Attorneys — Louisville, Ky.

IBM Operator
'IBM 1401' Computer Operator
Commonwealth Life Insurance Co. — Louisville, Ky.

Secretary
Handy Electric Company — Louisville, Ky.

Executive Secretary
Time Finance Co. — Executive Offices — Louisville, Ky.

Secretary
City of Louisville

Secretary
Avery Building and Loan Association — Louisville, Ky.

Secretary
Southern Bell Tel. & Tel. Co. — Louisville, Ky.

IBM Operator
Standard Oil of Kentucky — Louisville, Ky.
The graduate spotlight this month falls on a fast-rising graduate of Sullivan, Allen Ray Fleck. Allen graduated from Huntingburg High School, Huntingburg, Indiana in 1963. He came to Sullivan in June of that same year studying the Automated Accounting curriculum and graduating from that course in June 1964.

While at Sullivan Allen was very active in school affairs participating in Basketball and Softball, and serving as Sports Editor of the Herald.

After graduation the college placed him as an IBM operator at Colgate-Palmolive’s Louisville offices and he held this position until late this spring.

Allen has now moved on to higher plateaus holding a position as IBM Supervisor at Lincoln Building and Loan here in Louisville. Quite an accomplishment to be put in charge of a complete IBM installation just one year after his graduation from Sullivan. Our congratulations to Allen Fleck, our Graduate spotlighter for June.
Professionally Qualified CPA To Head Accounting Department

Mr. Berhard Luker, a highly educated and experienced CPA (Certified Public Accountant) has joined the Sullivan faculty to head the accounting department instruction. Mr. Luker has had 27 years of experience in business and accounting, having received his CPA certification in 1947.

Taught At U. Of L.

Mr. Luker holds the Bachelor of Science in Commerce degree with a major in accounting from the University of Louisville. His experiences as a practicing accountant and as a partner in a CPA firm will add much to the professional character of the Sullivan accounting program. In addition to his business experience, he has taught accounting at the University of Louisville.

Professionally Mr. Luker holds membership in the American Institute of Certified Public Accountants, the Kentucky Society of Certified Public Accountants, the National Association of Accountants, and the American Accounting Association. He is married and the father of three teen-age children.

Vice President Praises Luker

In speaking of Mr. Luker, Mr. A. R. Sullivan said, "He is a man of great professional background, and will provide our students with the best in business education."

Mr. Luker's professional experiences in business and accounting include 15 years with the Escott, Grogan, and Co., C.P.A.'s and six years with Peat, Marwick, Mitchell and Co., C.P.A.'s. While with these firms he was supervisor of annual audits, installation of accounting and costs systems, preparation of corporate and individual tax returns and preparation of monthly cost and financial statements.
Gregg Shorthand Award Winner Types 80 WPM

Pat Ferguson has done it again! In the last edition The Herald announced that Pat had been awarded the Gregg Shorthand 140 minute Award by the Gregg Publishing Company. Now Pat has recorded the highest timed writing for the year in typing with a 80 wpm score recorded on a ten-minute writing.

Mr. A. R. Sullivan said, "This young lady has exceptional skills which have already paid her dividends."

Joins G.E.

In May the college arranged an interview for Pat at General Electric's Appliance Park. The result of the interview was the company offering and Pat accepting an excellent secretarial position. The office personnel manager at General Electric informed the college that Pat's scores on the employment test were some of the highest that they had seen, particularly in the shorthand and typing sections. Our congratulations to Pat and a challenge to her fellow students... How about you? Can you do better?
Bowling Team Tops

A highly successful year of collegiate bowling competition was completed with a 4-3 record. The Sullivan College bowling team competed against Bellarmine College, the University of Louisville, and Kentucky Southern College.

In the Louisville Collegiate Bowling Tournament, Ron Hanley, won a trophy for bowling the highest single game during the tournament. Ron bowled a 247 pin actual game, and to illustrate that this wasn’t a fluke he followed with a 244 game. The Herald wishes to congratulate the team for their excellent season and we are sure the students thank Mr. George O’Mary for sponsoring the team.
TALENTS UNLIMITED

By Linda Crider

Radiant Janis Wallingford is a charming, graceful, and talented individual. She is radiant because she glows with friendliness. She is charming because she is refreshing to talk to. She is graceful because she doesn't trip on herself when she walks. And, best of all, she is talented because she can dance.

In writing this column it was found that many people have a talent of one kind or another, but not everyone is willing to share their ability with others. From talking with Janis, one can readily see that she thoroughly enjoys sharing her specialty. The first way in which she does this is by performing in the Libby Starks Ballet Company. But, not only that, Janis teaches ballet and cotsilion classes for students age six to fourteen. In talking about her dancing classes Janis said: “I like dancing and I also like to be around children. It gives me a good feeling to see that they are interested in something that I love, especially when they show progress.”

Janis became interested in dancing when she was six years old. A girl friend was taking dancing lessons and when Janis saw her dance, she knew that was what she would like to do.

Janis was asked what she found in dancing that was satisfying and enriching and her response was: “I love to dance because of the artistic and graceful movements. When I dance, I feel all my expressions and movements coming from inside me. It isn’t like acting where a director will give you the script and you have to portray the roles of another person. In dancing, you are given steps in your own, special way.”

After graduation from Waggener High School in 1964 Janis became interested in the business world with a special desire to enter IBM. Upon questioning her father's business associates she found that Sullivan had much to offer. These business men had had numerous experiences with Sullivan graduates and led Janis in that direction.

After finishing business college and entering the business world, Janis plans to continue teaching cotsilion part time as long as she is able. She would also like to continue with ballet, but more in the form of a hobby than anything else.
Sharon Fuller Wins Alpha Iota Scholastic Honor Key Award

Alpha Iota International Honorary Sorority authorizes each chapter to award a scholarship key to the member having the highest scholastic standing in that chapter for the school year.

For the 1964-65 school year the Kappa Phi Chapter of Alpha Iota at Sullivan awarded this key to Miss Sharon Fuller in recognition of her high scholastic achievements. During her year at Sullivan Sharon maintained a straight A average in all courses, with the majority of her point scores being above 97 percent. Sharon came to Sullivan directly after graduating from Waggener High School in June 1964.

She chose to study the Legal Secretarial course and was offered and accepted a position as legal secretary in the law firm of Hargadon, Hargadon, Linchan & Harbolt. Sharon's position is as personal secretary to Judge Hargadon.

As a member of Alpha Iota, Sharon held the offices of vice-president and president.
Softball Team Enters Summer League Play

The Sullivan Executives softball team is in the midst of a ten game schedule in a men's senior league played at Wyandotte Park. In comparison with the last year's team there have been many improvements and the team's record, so far, is four wins and two losses.

Coach George O'Mary said that the team has a tremendous amount of talent and has good men at every position. He is exceptionally strong in the infield with letterman and captain Larry Greenwood returning and with Gary Gabhart playing a strong third base. O'Mary said Jimmy Woods has done an excellent job of pitching and is backed up by Chuck Boyd, also a very strong pitcher.

The 'Execs' registered a 90-4 win over Spencerian College and have a game scheduled with Kentucky Southern at a later date.

In their first game they lost an exciting game to Saint George by a 3 to 2 score, which, if you understand slow-pitch softball, is a very low score indeed and indicates a tremendously well played game.

In the second game the 'Execs' bombed West End Athletic Club by the score of 16-10, a game highlighted by an eight run-second inning by the Sullivan team.

The regular line-up is: Paul Dockery, first base; Larry Greenwood, second base; Mike Jennings, shortstop; Gary Gabhart, third base; John Fischer, right field; Jesse Richardson, centerfield; Bob Welty, left field; and Dicky Prestigiacomo and Buddy Nleman alternating at shortstop, and Bob Dixon handling the catching. Jimmy Woods and Chuck Boyd are pitchers.

All games are played on Wednesday evening and all students are encouraged to attend. The schedule is posted on the main bulletin board.

Chuck Boyd waves Jesse Richardson home as Execls have big inning.