Office of the Provost

National News... FORBES released a list of America’s Best Employers by State, and they only selected 35 companies in Kentucky. Congratulations Sullivan Employees! Sullivan University was ranked #34! It’s because of YOU!!

More National News....
Congratulations!!! Dr. Kimberly Daugherty. Dr. Daugherty is an Assistant Dean and Professor at the Sullivan University College of Pharmacy and Health Sciences.

She has been elected to a leadership position with the American Association of Colleges of Pharmacy (AACP). She will be the chair of the AACP Assessment Special Interest Group (SIG). Dr. Daugherty is a highly respected member of Sullivan University's Planning & Evaluating Coordinating Council (PECC).

Sullivan University Faculty Grants Awarded
It’s my pleasure to announce the following winners of the Spring Term 2019 Faculty Scholarship Grant:

- Dr. Brian Carter - $1,000 for “Investigation into the Design and Delivery of a Hyper-MOOC”
- Dr. Teri Daniel – $4,500 for “Managing Toxic Emotions at Work: An Empirical Study of the Role of Toxin Handlers and their Impact on Organizations”
- Dr. Tom Smith - $4,500 for “Line-Level Food Service Employees’ Perceptions Concerning Optimal Supervisor Attributes Which Influence Satisfaction and Perceptions of Operational Excellence”

THANK YOU to everyone who applied. Please join me in congratulating these Faculty Scholarship Grant winners. Start planning now for your grant application when the next call for proposals is issued in the Fall quarter of 2019.

Sullivan University Institutional Review Board Appoints New Internal Members:
Dr. Jeff Johnson & Jennifer Gaither, JD
Accolades & Events

In this section of the Academic Illuminator, we highlight faculty accomplishments and current events for all Sullivan University locations, both physical and virtual, as well as information of interest to readers from our many locations.

Antonia Allen, Senior Director for Compliance and Licensing
Conducted ADA Accommodations Training at the university-wide Faculty Meeting on Friday, June 21, 2019

Charlie Brown
Assistant Provost, Dean of University Libraries
Charlie Brown is truly a renaissance man. One of the photos he took in of the front of the main location library was selected to grace the latest issue of Choice, which is the publishing branch of the Association of College & Research Libraries, a division of the American Library Association. This publication reaches over 18,000 people.

Teresa A. Daniel, JD, PhD
Dean & Professor, Human Resource Leadership
Dr. Daniel created a three-part series of articles for the Society for Human Resource Management (SHRM), which were a big success. The first article of the series, Viewpoint: HR as Toxin Handler, An examination of HR’s role in helping employees deal with toxic emotions at work (3/6/2019) was ranked #3 most popular of 15,613 SHRM articles as of 3/15/2019. At one point, the second article, Viewpoint: How HR can protect itself from toxic emotions, Strategies to reduce the harm caused by toxin handling, ranked #5 of 15,613 SHRM articles on 3/15/2019. The third article “examines what we discovered about HR’s role in dealing with toxic workplace emotions and what organizations can do to help to protect them so that this important work can continue.”

“In further good news, Chris Gray (the doctoral student who assisted in the study) has been asked to present the findings to a community of more than 5,000 HR practitioners who work for the Department of Veterans Affairs in July, and we have a presentation proposal pending to share this work at the KY SHRM conference in Louisville this August.”

In addition, Dr. Daniel was asked to attend and present at Workplace Bullying University in California.

And, if the above was not impressive enough.....Who knew an academic/researcher/lawyer could also be poetic?

Dr. Daniel submitted entries into the 3rd annual SHRM Certification Update Haiku Contest. She was selected in the Grand Prize category as the First Place winner. The poem was published in the April 11 issue.

The articles linked above were based on Sullivan University funded research in 2018 about the role of HR practitioners in handling toxic emotions at work. “My sincere thanks for the university’s support of the faculty research grant program and the funds that were awarded to me which enabled this research. Also a big shout out to Chris Gray (currently an outstanding PhD student in our program) who went above and beyond in assisting with this research,” stated Dr. Daniel.
**Accolades & Events (cont.)**

Chef Madden has been awarded the Education Champion of the Year by the Kentucky Association of Teachers of Family and Consumer Sciences (KATFACS). Thank you for your dedication to students, CTE, and Family and Consumer Sciences in Kentucky!

Josh Simpson, General Education Chair, Humanities & Fine Arts was selected to participate the Granfalloon 2019 Academic Conference at Indiana University, Saturday, May 11, 2019.

Dr. LaVena Wilkin, Director of Graduate Management & PhD programs, was selected to present, "Warning: Workplace Bullies May Be Hazardous to Your Health," at the 2019 Integrating Women Leaders Conference.

Dr. Terry Kibiloski, KY PITCH Faculty Advisor

SU Doctor of Pharmacy Students Win 2nd Place

KY PITCH Regional Business Plan Competition

Nathan Hughes, Kevin Marshall, and Derrick Yeagle, three enterprising students from the Sullivan University College of Pharmacy, Class of 2019, won second place in the KY PITCH Regional business plan competition (formerly known as the Idea State University competition), held at Midway University on Wednesday, March 27, 2019. There were ten teams competing at Midway University, while 17 other teams competed in Regional competitions at Owensboro CTCS and at Morehead State University. Dr. Terry Kibiloski (Professor) and Dr. Gina Kibiloski (Previous Sullivan University IRB Board Member) were selected to present at the 4th Annual Adjunct Faculty Scholars Conference at Indiana University Southeast on Saturday, April 6, 2019. The theme of the conference was "The Diverse World of the Adjunct Classroom: How Adjunct Faculty Teach Inclusion and Experience." The title of their presentation was The ABCs of Success - Appearance, Behavior, Communication: How Student-Faculty Relationships Transcend Cultural Boundaries.

Jim Barks, AMT/CET Program Director

Hunter Doom and LaRonn Parker, have accepted internship positions with LG&E, subject to final processing. Other students are still interviewing for positions. Thanks to Mr. Keene and everyone who helped make the internship initiative possible. I know our students appreciate it! Let’s keep’em coming!

**College of Hospitality Studies**

Culinary Competition Team won FIVE Silver medals at the Roanoke VA. ACF Sponsored Culinary competition; team Coaches were Chef Rob Beighley and Chef David Wheatley.

Chefs Dodd, Wheatley, Smith, Cecil, and Tucker attended the Ohio State High school ProStart Competition for Culinary and Restaurant Management.

Ann Currie prepared and set up two photo shoots for Kentucky Monthly Magazine.
Accolades & Events (cont.)

College of Pharmacy & Health Sciences
The University is pleased to announce that Dr. Arthur Cox will be serving as the Interim Dean for the College of Pharmacy & Health Sciences. Dr. Cox has served as Professor, Assistant Dean, and Chair of the Department of Pharmaceutical Sciences in the College of Pharmacy and Health Sciences since 2015. Prior to joining Sullivan University, he was the Vice-chair of the Department of Pharmaceutical Sciences at South University School of Pharmacy in Savannah, Georgia, where he was a faculty member for seven years. Prior to that, he was a faculty member at the University of Georgia College of Pharmacy.

Dr. Tony Pina, Associate Provost, Instruction & Online Learning
Anthony Piña, Associate Provost, was the recipient of the 2019 Wagner Award for Distance Education Leadership for his contributions to the field of online/distance education. He will be presented with the award at the annual Distance Learning Administration Conference June 23-26 in Georgia. Dr. Piña’s latest book, Leading and Managing e-Learning: What the e-Learning Leader Needs to Know, was the recipient of the Best Distance Learning Book Award by the Association for Educational Communications & Technology. He received the award at the AECT annual conference in Kansas City. In addition, Dr. Pina was selected to be a keynote speaker at the Excellence in Online Learning 2019 Conference hosted by the University of Texas Rio Grande Valley.

College of Technology & Design
The Interior Design (BS) program received official notification of programmatic approval from CIDA.

Dr. Dave Tudor, VP, Lexington
The Bluegrass Higher Education Consortium’s sixth annual Academic Leadership Academy kicked off on April 26 at Eastern Kentucky University’s Center for the Arts with four Sullivan Lexington faculty in attendance. Those participating in this year’s training for aspiring academic leaders included Jaime Cress, Tiffany Evans, Ian Hester, and Anchalee Steele. They heard from speakers including Michael Benson, President of Eastern Kentucky University, a panel of deans which included academic leaders from both public and private institutions, and a panel of community guests that included Senate Education Chair and UK Professor Max Wise. The day concluded with two additional sessions focusing on university budgeting and conflict management. Our own LaVena Wilkin presented her PEACE Model of Conflict Management to the crowd of over 70 attendees. This was Dr. Wilkin’s fifth time presenting to the Academy. Her presentation has always been well-received by those in attendance. Over the summer, Sullivan’s participants will identify a campus project of their choice and present their findings at the second meeting of the Academy at Kentucky State University in October.

Barbara Dean, Director, Ft. Knox
Sullivan University has been providing education on the Fort Knox military base for more than 35 years. For the first 17 years, operations were held in barracks, then housed in building 63 for almost 19 years along with the University of Louisville. Sullivan University operations have moved into the Fort Knox Education Center. Everyone is settling in nicely.

University Libraries
Amie Baltes, completed the MLA Consumer Health Information Specialization program, Level 1.
“Teachers, I believe, are the most responsible and important members of society because their professional efforts affect the fate of the earth.”

Helen Caldicott
Accolades & Events (cont.)

Taste of Derby Scholarship Competition at Sullivan University - Preliminary Competition
The judges below, many from Churchill Downs, had to select just three students to compete live at the Taste of Derby event.

Taste of Derby Event & Live Scholarship Competition on May 2, 2019 at the YUM Center

Robert Martin - Taste of Derby Scholarship Competition Winner
Robert was born in Cleveland, Ohio. He attended Norton High School and Coakley High School for Culinary Technology. Currently, he is enrolled in the Sullivan University College of Hospitality Studies Culinary Arts program. In childhood, Robert developed a love for cooking when he would cook for his father. He grew up in foster care. He is happy to share that after finding his forever family at 14, he was officially adopted at the age of 18. He is currently working at the River House as well as Sullivan’s À la Carte Café.

Preston Gouge - Atlanta, GA - Taste of Derby Scholarship Competition Finalist
Preston started at Sullivan University in the fall of 2018. After graduation, Preston hopes to travel and work in kitchens in various countries around the world. Spain and Argentina are on the top of his bucket list. His goal is to open his own restaurant with a seasonal menu inspired by his favorite cuisines.

Benjamin Williams - Lansing, MI - Taste of Derby Scholarship Competition Finalist
Benjamin’s interest in cooking was sparked as a sophomore in high school while working at Little Caesars. He began seeking out ways to learn more about the culinary industry. He enrolled in Wilson talent center in Okemos, Michigan. After entering various competitions, he landed at Sullivan University. His passion for the culinary arts still burns as brightly today as it did in the beginning.
Accolades & Events (cont.)

Photo Credits: Cherise Mingus & Diana Lawrence
Accolades & Events (cont.)

[Image with photos and text about Masquerade Gala]

Photo Credits: Diana Lawrence & one from Photo Booth
As the new chair of the Sullivan University Academic Council, I am pleased to write my first edition of Academic Council Highlights (ACH). As we move forward, you will likely see some format changes to the ACH as the Academic Council evolves. As always, the goal of the ACH is to keep faculty and other interested parties informed about the workings of the Academic Council.

**The Academic Council has a new address: ac@sullivan.edu. Please reach out to us if you have anything you would like for us to consider.**

The Academic Council made a recommendation to include faculty on the Academic Terms Project Team. Many of you were asked to provide responses to a survey that was designed to identify the faculty awareness level of the changes under consideration. Your feedback was extremely valuable as the faculty members on the team addressed the project tasks they were assigned.

A recommendation was made to move the Academic Title Committee to the Academic Council as a permanent subcommittee. This move will become effective June 1, 2019. If you wish to petition for academic title change, please fill out the “Petition for Academic Title Change Form – 2019” and forward your documents to ac@sullivan.edu by 6/24/2019 for consideration. Relevant documentation can be found in the Faculty section of the Sullivan University Intranet by clicking “Information” at the top of the page.

The IT Initiatives subcommittee has been working with IT to ensure that departmental shared public drives are able to be moved effectively with minimal loss of data.

The Academic Council has added a new officer position. We now have a Chair, a Vice Chair, and a Parliamentarian.

Please join me in congratulating the newly elected Vice-Chair, Tony Crush and Parliamentarian, Jennifer Gaither.

Notification for At-Large member nominations have gone out. Check your Sullivan University email. Please consider who you would like to nominate for this one year commitment.
What do you do as a faculty member?
As a professor, I wear many hats. I teach classes ranging from FYE 101 to our new students to MGT510 in the graduate school. I teach Gen 215: Human Dynamics and several English courses. I am all over the place!

How long have you been an instructor at Sullivan University?
I just celebrated 15 years at Sullivan University! It was my first teaching position!

Where are you from originally? Where did you attend school?
I am from Louisville and attended the University of Louisville! Go Cards!

How did you originally get into academia? What was your motivation?
Honestly, I happened upon teaching at the college level by accident. I was still in graduate school and was planning on working with the arts and the community. I also did a lot of theatre performance and thought that I might be good in the classroom since I could manage an audience. So I applied to Sullivan just as a place to work for a while…and I stayed! I loved the classroom, the students, my colleagues, all of it!

What do you like most about teaching? What do you find the most challenging?
My favorite aspect about teaching is students. Where I experience most of my challenges is with students! Students are the work. They are our job, and with any job comes joys and tears. I have found that working with people in such an intense way allows for the emergence of both our greatest and worst qualities. Some days are good and some days are bad. But it is all worth it.

What are your goals in your educational career?
This is going to sound so corny, but I want to be a part, just a small part, of helping a student achieve his or her goals. My goal is that in one year, five years, ten years down the road, a student comes across a situation and thinks “Oh! That is what that loud crazy lady was talking about!” And then that student knows what to do next. That is my goal.

Do you have any advice for new educators?
I have learned that when the students know you care and see your passion, they in turn model care and passion. In my experience, the opposite is true as well.

Do you have a favorite anecdote or memory of teaching?
I don’t even know where to begin! I got an email from an old student one time. She wanted to tell me that I helped her see her potential. I helped her find her confidence. She told me that I was someone she would like emulate. That was more humbling and meaningful than I can express here. When the going gets rough, and sometimes it does, I remember that email and just plug along.

What hobbies or interests do you have in your off time?
I spend any time away from work with my family. I have two small boys, a husband, two amazing parents. We just hang out. I know it’s not very exciting, but that is about all I do!
Sullivan University helps students transition from learning in the classroom to earning in a chosen career field.

QEP is continuously improving based on assessment results, QEP Committee input as well as feedback from faculty, students, and support departments. Here are some updates for Spring 2019:

The Career Awareness Pretest (CAP) and Research Activity will be modified in the Spring quarter. We piloted the CAP in Fall 2018 and Winter 2019 terms. After reviewing the responses, the SLO1/2 subcommittee of the QEP Committee have decided to discontinue the CAP. Moving forward in Spring 2019, we will distribute a Career Self-Assessment Survey to capstone students to support our SLO1 & SLO2. This survey will allow us to quantify responses and give us actionable data to make improvements that expand career awareness and increase career knowledge.

The Post Competency Exam will be launched for all associate degree-level programs of study offered primarily at the main campus, Lexington, and online. Pre Competency Exams rolled out Fall 2018 term for these programs.

The Pre Competency Exam for all associate degree-level programs offered at Atkinson and Dupont was implemented for the first time in the spring.

For more information, here are some resources:
- OneDrive for Faculty with student and instructor guides, assignments, and hot buttons with embedded links to the assessment reports.
- QEP SharePoint Administrative Home page
- QEP Learn to Earn I CARE points and redemption form for students

Instructors are encouraged to check out the Instructor Info of their Blackboard classes with details regarding faculty responsibilities in specific courses where QEP activities and assessments are required.
By the time you read this, I will be retired. Some of you may have missed the email I sent out prior to my departure, so I am reprising it below. But before I do, I want to reiterate one main point—it has been my distinct honor and privilege to have been Chair of the Academic Council for six (6) years. And, what has changed in those six years has little to do with me, rather with all those who have served and are now serving on the Council. While I considered it my responsibility as Chair to champion the causes that promoted the best interests of the faculty, Council members were the ones who took action, by making and approving motions and serving on committees. However, I was well known for listening to a Council member raise an issue at a Council meeting, and then saying, “We need a committee on that and you are now chair of that committee.”

Also during my time we revised the Council Charter several times in order that it reflect the realities of how the Council operated and to take into account the Merger. This resulted in an increase in the voting membership of the Council and made it more inclusive, by including representation from all of the Colleges post-merger. Now it is not uncommon to have 40 to 50 people in attendance at Council meetings (including non-voting members and guests).

I would be remiss if I did not applaud the work of two fine people who were the real behind-the-scenes managers of Council operations—Nathan Ragland and Jody Ford—the Council’s Secretaries during my time as Chair. Nathan was my loyal sidekick for the first 5 ½ years and we (he) made the whole thing run like a well-oiled machine. When he left, I was thinking how he could ever be replaced. Well, Jody Ford has stepped right in and hasn’t missed a beat. She is smart and intuitive about what needs to be done and, thank goodness, she has agreed to stay on as Secretary when Heather Merrifield takes over as Chair.

Speaking of Heather, she will be great in the position, and already has some ideas to make the Council even better. I wish her all the success in the world. I will miss our daily chats and gibes, since our offices are next to each other.

Now, here is the email I sent out to say goodbye to all of my students and university colleagues:

TO ALL,

It is with mixed emotions that I officially inform all of you of my plan to retire at the end of the quarter (effective date March 17, 2019). Some of you may have heard this through the grapevine and I can now confirm that it is true. After 34 years as Dean of Legal Studies (I started on “FRIDAY THE 13TH” – March 13, 1987), I am ready to turn over the reins to someone else.

My first acknowledgement is to my wonderful Paralegal Studies (PLS) students, past and present, from whom I learned as much about life as I taught them about the law. What have I enjoyed the most? In small, but sometimes big ways, I have changed the lives of many students who have walked through the doors of Sullivan. These students chose one of the toughest, but most prestigious academic programs the university has to offer; but I strongly believe almost all would say they chose correctly as to the educational and professional career paths they wanted to pursue. That should make anyone proud. I have also enjoyed the administrative aspect of the Dean’s position, and consider my best achievement in that realm to be gaining American Bar Association (ABA) approval of the program in 1990 (as I said I would when I was hired in 1987) and maintaining ABA approval to the present time.

Nothing in life, especially in the work world, that counts as success can ever be done alone. So, I take this opportunity to thank the myriad of people who have played a role in promoting the program, giving of their time and talent, and educating all of the Paralegal Studies (PLS) students who are currently here and the nearly 1000 students who have graduated and enjoyed a successful career in the legal environment.
I tip my hat broadly and proudly to all who volunteered their time without pay as members of the Legal Studies Advisory Board, many of whom were or are members of the Louisville Association of Paralegals (LAP) and the Kentucky Paralegal Association (KPA). Our institution has had a remarkable working relationship with both of these fine paralegal organizations. The full list of those who have been board members over the years is much too long to mention here, but I will list the members of the board at the time I conducted my final meeting and extend a heartfelt thanks to all of them: Judge Gina Calvert, Ken Crawford, Denise Cunningham, Debby Ewen, Debi Hickey, Dr. Diana Lawrence (ex officio), Melanie Martin, Gladys Smith, and Nicole Willet-Jones. I would be remiss if I did not call out two names of special note: Denise Cunningham (who has been on the board as long as I have been here — WOW!) and Gladys Smith, one of the nicest and smartest people you will ever meet. They have been the backbone of the board for decades, and they will be cherished in my heart.

I have had the great fortune of having longtime adjunct faculty members, who came here to teach, not just for the money, but for the love of teaching and what they get out of it themselves. The past names of most importance to me are Linda (Ritter) George, Mike Wright, Mike Losavio and Judge Tom Knopf. Specifically, Linda George and Mike Wright were already teaching here when I started, and they just retired from teaching on an adjunct basis in the last few years — that is a heck of a long time!

But those were adjunct professors from the past. I owe my biggest debt of gratitude on the adjunct side to my current and reliable colleagues — Vicki Nordmann (adjunct teaching since the 1990’s), Judge Toni Stringer (former board member, and adjunct teaching since the early 2000’s), and Ashley Lile, the newest adjunct of the group, along with Bob Metry, who has taught one PLS course. All of them have remained committed to the program even during the periods of low enrollment. That type of dedication is priceless.

Now for the true heroes of this program. Jim Perkins (deceased) was teaching here full time when I arrived as a newbie. Jim was set in his ways, but he was much loved and respected by his students. His untimely death in 2003 shocked us all, but it opened the door for someone to come in who took her Sullivan education and career to new heights. She started as a PLS associate degree student, graduated and then completed her bachelor’s degree in Business Administration at Sullivan, was admitted to and graduated from law school, became a successful attorney at both large and small law firms, and began teaching part time here. She also happens to be Jim Perkins’s daughter. We know her as Professor Jennifer P. Gaither, our PLS full time faculty member since 2014. Just like her Dad, Jennifer is pretty definite in her views, but I consider her a close, trusted colleague and friend. She has always challenged students to do their best, and could be tough when needed. I will miss our professional relationship and friendship — we have both grown a lot during our time here together.

I want to thank all my fellow faculty members from across all of the Colleges. They made it a pleasure to be here. We had some good laughs along the way and the NOMO fund will remain one of the best comradery builders I have ever seen. I am most proud that they gave me the honor of being Chair of the Academic Council (AC) for 6 years; and I can say I tried to represent the best interests of all faculty throughout my tenure as AC Chair.

Lastly, I want to express appreciation to the administration and staff (especially Ruth Justice and Donya Bell), and to my immediate supervisors over the years and other leaders of Sullivan University. I still fondly remember my first meeting with Chancellor A.R. Sullivan, who interviewed me in 1987. Fairly quickly during the interview he said, “You are exactly who we are looking for.” And after 34 years, obviously I can say that Sullivan was what I was looking for.

I bid a fond adieu to all! Peace!

Nick
SACSCOC (STILL) MATTERS:
Training the Next PECC Generation: Lecturing Birds How to Fly
Charles Brown, Dean, University Libraries

In his very recondite 2012 book, *Antifragile: Things That Gain from Disorder*, Nassim Nicholas Taleb cautioned against “lecturing birds on how to fly” (p. 187ff). As an introduction to my SECTION 8.2: STUDENT ACHIEVEMENT High Impact Practices (HIP) concurrent session at the December 10, 2018, SACSCOC Annual Meeting, I used this expression to solicit attendees’ overall experience with assessment. More recently with imminent PECC changes occurring, I have been asked to provide the foundation training for the next generation of PECC members, whose overall assessment experience has largely been confined to their departmental presentations, i.e., in a sense, to lecture flightless birds on how to fly. In late January, I scheduled a two-hour training session with the 10 new PECC volunteers, for whom I also generated a PECC Training Guide (https://libguides.sullivan.edu/pecctraining):

Among a constellation of IE-specific and -supportive documents, this LibGuide contains: the new PECC Assessment Plan Guidelines form (PECC Assessment Plan Guidelines) (Figure 2); a new PECC Balanced Assessment Scorecard (BAS) rubric evaluation form (Figure 3) (PECC Rubric Master); and, the some basic PECC Presentation Guidelines. These new forms and process will likely appear on the revised IR webpage in place of those, which they have superseded.

You may recall SACSCOC’s inclusive definition of institutional effectiveness: “Institutional effectiveness is the systematic, explicit, and documented process of measuring performance against mission in all aspects of an institution” (SACSCOC Resource Manual, p. 115).

*Figure 1: PECC Assessment Plan Guidelines form*

As shown above, the simplified three-page PECC Assessment Plan Guidelines form also includes sections:
- Alignment of Mission;
- Culture of Continuous Improvement;
- Expected Outcomes (Continuous Improvement Circle [CIC] Step 1);
- Methodology For Assessment Of Outcomes (CIC Steps 2 & 3);
- Plan For Improvement (CIC Steps 4 & 5);
- Assessment Of Steps Taken To Produce Improvement “Close the Loop” (CIC Steps 6 & 7);
- Appendix: Assessment Data (CIC Step 3)

See the full article at https://libguides.sullivan.edu/ld.php?content_id=47907118
Calendar of Events
Summer 2019 Quarter

First day of classes ................................................................................................................. June 24, 2019
Last day that a student can add an online class ................................................................. June 27, 2019
Hybrid Weekend (Louisville & Lexington) ................................................................. June 28-29, 2019
Last day to add a day class ................................................................................................. July 1, 2019
Last day to add a night class ................................................................................................. July 1-3 & 11 (at start of respective course)

Independence Day (no classes) .................................................................................. July 4-5, 2019
Last day that a student can engage in and online class (11:59pm) or be cancelled .. July 7, 2019
Academic Council Meets ................................................................................................. July 11, 2019
Midterm assessments ............................................................................................................ July 22-28, 2019
Hybrid Weekend (Louisville & Lexington) ................................................................. July 26-27, 2019
Louisville Area Employee Picnic (no classes 11am-1pm sans COPHS)................... August 1, 2019
Lexington Employee Picnic (no classes 11am-1pm) ................................................... TBD
Last day to withdraw with a grade of “W”(11:59pm) .................................................. August 11, 2019
Academic Council Meets ................................................................................................. August 15, 2019
Hybrid Weekend (Louisville & Lexington) ................................................................. August 16-17, 2019

Labor Day (no classes) .................................................................................................... September 2, 2019
Labor Day Online Attendance Make-up .......................................................................... September 3, 2019
Final Exams/Assessments week .................................................................................. September 3-8, 2019
Last day of the Summer Quarter .................................................................................... September 8, 2019

Fall Break ............................................................................................................................ September 9-22, 2019
First Day of Fall 2019 classes .......................................................................................... September 23, 2019
SULLIVAN UNIVERSITY

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The Academic ILLUMINATOR is an informational publication for employees of Sullivan University. Issued each term, the ILLUMINATOR covers topics of interest to faculty and staff such as events, accolades, Academic Council activities, policy changes, institutional effectiveness, compliance with regulatory bodies, & the ongoing process of accreditation. Back issues can be found at https://cdm17244.contentdm.oclc.org/digital/collection/p17250coll7/search

SUBMISSIONS
Article, event, and accolade submissions should be sent to the SVPAA/Provost at illuminator@sullivan.edu. Please include a full description of the event (who, what, where, when, and why). Photos (with names when possible) are much appreciated.

UPDATES
Updates or corrections should be sent to the SVPAA/Provost at illuminator@sullivan.edu.

I M P O R T A N T  F A C U L T Y  M E S S A G E S

- ACADEMIC COUNCIL: At this time, we are accepting nominations for the At-Large positions. Faculty members may nominate others as well as self-nominate. Except for self-nominations, those who are nominated will be contacted to ask if they accept the nomination and if they are willing to have their names included on the ballot. The name(s) of the nominator(s) will be shared with the candidate when acceptance of the nomination is sought. Deadline for submission: Friday, June 28, 2019. Nominations should be forwarded to illuminator@sullivan.edu. In the email subject line, please include ACADEMIC COUNCIL NOMINATION – {Name of nominee}. In the email body, include a few sentences explanation for the nomination.

- FACULTY TITLE APPLICATIONS (sans PA/PharmD): Due Monday, July 8, 2019. Form with directions and policy attached to Academic Illuminator email.

- BLACKBOARD GRADEBOOKS: All (sans PA/PharmD) faculty must use the gradebook in Blackboard on a weekly basis and submit the gradebook at the end of each term. PA/PharmD should follow the COPHS guidelines. If a course includes required clinical hours/timesheets, those scanned timesheets (as one document, including all students alphabetically, per course) MUST be included in the submission.

Engagement cultivated, attendance achieved. It all ends... or begins in the classroom, no matter the modality.
You are changing lives!