Elements of an Academic Program Assessment Plan

- **Program Overview**
  - Program Mission Statement
  - Identification of key constituencies (with explanation, if needed)
  - Identification of any programmatic accrediting agencies (explain implications for the program)
  - Description of Advisory Board (composition, frequency of meeting, role, and functions)

- **Credentials Offered**
  - List of degrees awarded
  - List of certificates or licenses available to students
  - Program-level student learning outcomes for each degree
  - Approved curriculum for each degree

- **Courses Offered**
  - List of courses offered (indicate modality: online, face-to-face, or both; indicate also the course-level student learning outcomes for each course)
  - List of experiential learning opportunities available to students
  - Course map for each credential tying course-level outcomes to program-level outcomes and to program Mission Statement
  - If courses are offered on multiple campuses or through multiple modalities, include a description of processes and activities in place to ensure course equivalency across all campuses and modalities

- **QEP Integration Plan:** Describe QEP implementation and assessment activities and identify the courses in which they will be embedded

- **Assessment Processes** (assessment of program-level outcomes and satisfaction of key constituencies)
  - Instruments used
- Schedule of administration
- Guidelines for analysis (including targets or benchmarks, if appropriate)
- Other informative details